

**Virginia Board of Accountancy  
December 11, 2015 Board Meeting**

**Agenda**

9960 Mayland Drive - 2<sup>nd</sup> Floor Conference Center - Board Room #1  
Henrico, VA 23233  
(804) 367-8505

**Friday, December 11, 2015**

- 9:00 a.m. Call to Order – **Stephanie S. Saunders, CPA, Chair**  
Security Briefing – **Patti Hambright, Administrative Assistant**  
Determination of Quorum  
Approval of December 11, 2015 Agenda  
Approval of Consent Agenda:
- Approval of November 5, 2015 Board meeting minutes
  - Approval of Consent Orders:
    - 2015-U0015 (Saunders & Kilmer)
    - 2015-U0017 (Saunders & Kilmer)
    - 2015-U0019 (Saunders & Kilmer)
- Public Comment Period\*
- 9:10 a.m. 1. Committee/NASBA Updates
- Ethics Committee, NASBA – **Marc Moyers, CPA, Vice-Chair**
  - Diversity Committee, NASBA – **Andrea M. Kilmer, CPA**
  - CPE Committee, NASBA – **James (Jim) M. Holland, CPA**
  - Standard-Setting Advisory Committee, NASBA – **Matthew P. Boshier**
  - Communications Committee, NASBA – **Stephanie S. Saunders, CPA, Chair**
  - Middle Atlantic Regional Director, NASBA - **Stephanie S. Saunders, CPA, Chair**
  - Executive Director’s Committee, NASBA – **Wade A. Jewell, Executive Director**
- 9:20 a.m. 2. Executive Director’s Report - **Wade A. Jewell, Executive Director**
- General Updates
  - October 2015 Financial Report
  - October 2015 Board Report
- 9:45 a.m. 3. Board Discussion Topics
- Approval of proposed changes to Board Policies #2 (CPE Guidelines for Sponsors), #4 (CPE Guidelines for CPAs), and #8 (Ethics Committee) - **Wade A. Jewell, Executive Director**
- 10:00 a.m. 4. Additional Items for Discussion
- Carry Over Items / Potential Future Topics
    - CPE – VBOA/VSCPA discussions
      - § Nano Learning
    - Retired / Inactive Status
    - Single Renewal Date all Virginia Licensees
    - Trust Fund Reserve Policy
    - Background checks
    - Statute/Regulation changes
    - Fraudulent Transcripts and CPE Certificates
    - Expiring Licensees (Survey)
    - Professional Issues/Updates – Board responses
    - North Carolina Dental Case

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**Friday, December 11, 2015, continued**

- 10:00 a.m.      4. Additional Items for Discussion, continued
- Sign Conflict of Interest Forms
  - Sign Travel Expense Vouchers
  - Future Meeting Dates: January 28, 2016
- 10:15 a.m.      5. Enforcement – *Wade A. Jewell, Executive Director*
- Status of Open Cases
- 10:30 a.m.      6. Executive Session - Personnel
- 11:00 a.m.      Adjournment

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**\*Five-minute public comment, per person, at the discretion of the Board Chair, on those items not included on the agenda.**

*Persons desiring to attend the meeting and requiring special accommodations/interpretive services should contact the Board Office at (804) 367-8505 at least ten (10) days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Board fully complies with the Americans with Disabilities Act.*